

SPECIAL MEETING AGENDA

GOVERNING COUNCIL Everest Public High School

**1050 Page Mill Rd.
Palo Alto, California 94304**

February 16th, 2011

4:30pm

INSTRUCTIONS FOR PRESENTATIONS TO THE COUNCIL BY PARENTS AND CITIZENS

Everest Public High School ("School") welcomes your participation at the School's Governing Council meetings. The purpose of a public meeting of the Governing Council ("Council") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Blue "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications."
3. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Council can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Council may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to five (5) minutes when the Council discusses that item.
5. When addressing the Council, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Council can discuss, respond, and possible act upon such an item.
7. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.
8. The Council shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at 305 Main Street, Main Office. The writing will also be posted on Everest Public High School's website, www.everestphs.org.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Council Chair at _____.

B. ROLL CALL

	Present	Absent
Jon Deane	_____	_____
Lisa Shupp Mules	_____	_____
Robyn Reiss	_____	_____
Blake Warner	_____	_____

The meeting will now convene to closed session to discuss the following matters described in Section II.

II. CLOSED SESSION

A. Personnel discussion

III. PUBLIC SESSION

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at _____.

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

IV. ADJOURNMENT

The meeting was adjourned at _____.